City of Monticello

APPLICATION FOR SHORT/LONG-TERM RENTAL BUSINESS LICENSE

BUSINESS CONTACT INFORMATION

Name of Applicant:	Date business commenced: _____	State Tax ID:
Business Name:	☐ Sole proprietorship	Federal License Number:
Phone | Fax:	☐ Partnership	
E-mail:	☐ Corporation	
Registered Business Mailing Address City, State ZIP Code:		
Business Physical Location City, State ZIP Code:		
Owner Phone:		
Owner Address, City, State Zip:		
Name & Address of Partners, Offices, Management Company and Directors:		

TYPE OF REQUEST

☐ New ☐ Renewal	☐ Location Change ☐ Name Change	☐ License Type Change	

TYPE OF LICENSE REQUESTED

☐ Annual		License Fee $50	

BUSINESS INFORMATION

SHORT-TERM RENTAL _____ LONG-TERM RENTAL _____

ZONE _____ ZONE _____

Rental Property Address:

Do you plan to display any type of a sign to advertise your business?

☐ Yes ☐ No

If yes, **please review the City's Sign Regulations and include a Sign Permit Application with this Application.**

Mark the following that apply to your business: ☐ Create increased traffic in your neighborhood? ☐ Cause excessive noise?

How many parking spaces does your property provide for residents? _____

Please note: Short Term Rentals must have 4 off street parking with all-weather surface.

Long Term Rentals must have one off street parking space per rental.

All Short-Term Rentals in R-1 Zone listed before January 1, 2023:

If the current owner lists this property as a long-term rental, he/she acknowledges it will no longer be allowed to operate as a short-term rental. In addition, if he/she sells this property, the new owners will not be able to operate as a short-term rental.

AGREEMENT

1. I the undersigned applicant, understand and agree to the following:
2. All licenses expire on the 31st day of December, annually.
3. Final approval or denial of the application rests with the Monticello City Council. Approval, if granted, shall be contingent on the applicant's receipt of a Utah State license, as applicable.
4. The City of Monticello reserves the right to deny any business license application or to revoke any license.
5. CERTIFICATION: The information I have provided regarding this application is true and correct. I agree to abide by the laws of the State of Utah and the ordinances of the municipality. I understand that any violation of the City Ordinance will result in suspension or revocation of the municipal license and notification to the State of Utah.
6. I further certify that I understand Monticello City highly recommends that the following safety devices be installed in all rental units: Fire Extinguisher, Smoke Detector in each bedroom, and a Carbon Monoxide detector on every level of the dwelling.
7. I the undersigned applicant, am responsible for inspection fees.

SIGNATURES

Applicant 1 Name and Title		Applicant 2 Name and Title	
Date		Date	
Fire Inspector Approval		Date	
Final Approval Recorder		Date	

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